

# Spring & Summer Security Checklist

Essential Facility Security Measures for Warmer Months

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## **1. Seasonal Maintenance for Security Systems**

- Inspect all exterior and interior cameras for wear and tear
- Clean lenses and housings on surveillance cameras
- Test intercom and alarm systems for functionality
- Schedule maintenance for door hardware and access control systems
- Ensure all batteries and backup power supplies (UPS) are fully charged

## **2. Outdoor Security Readiness**

- Trim trees and shrubs that could obstruct sightlines or cameras
- Secure and inspect lighting in parking lots, courtyards, and loading docks
- Test motion sensors and outdoor alarms for responsiveness
- Inspect fencing and perimeter barriers for damage or weak points
- Use weather-resistant enclosures for outdoor cameras and access readers

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## 3. Managing Access During Extended Hours

- Review and update employee, vendor, and visitor access permissions
- Ensure credentialing systems are current (badges, mobile credentials, biometrics)
- Monitor high-traffic entry points to prevent tailgating
- Enable time-based access controls for after-hours restrictions
- Use integrated access logs to spot anomalies or unauthorized access

## 4. Power & Environmental Resilience

- Test backup generators and emergency power systems
- Check ventilation and cooling in IT and security equipment rooms
- Install or maintain surge protectors to shield equipment during storms
- Consider solar-powered lighting or surveillance for remote areas

## 5. Emergency Preparedness

- Update emergency contacts and response procedures
- Conduct seasonal security drills with staff and contractors
- Review communication protocols for outages or severe weather
- Ensure critical data is backed up and remotely accessible
- Evaluate insurance coverage for seasonal weather events